

EPHING FOREST DISTRICT COUNCIL COUNCIL MINUTES

Committee: Council **Date:** 19 April 2005

Place: Civic Offices, Epping **Time:** 7.33 - 9.25 pm

Members Present: R Morgan (Chairman), S Barnes, D Bateman, Mrs P Brooks, M Cohen, M Colling, Mrs D Collins, Mrs J Davis, J Demetriou, R D'Souza, T Farr, K Faulkner, Mrs R Gadsby, R Glozier, P Gode, R Goold, A Green, Mrs A Haigh, R Haines, J Hart, M Heavens, D Jacobs, D Kelly, J Knapman, J Lea, A Lee, F Maclaine, J Markham, Mrs M McEwen, L McKnight, P McMillan, S Metcalfe, S Murray, Mrs S Perry, Mrs C Pond, Mrs P Richardson, T Richardson, Mrs P K Rush, B Sandler, Mrs M Sartin, Mrs P Smith, D Spinks, D Stallan, Ms S Stavrou, C Whitbread, Mrs J H Whitehouse, M Woollard and K Wright

Apologies: K Angold-Stephens, Mrs D Borton, Mrs A Grigg, L Martin and J M Whitehouse

Officers Present: P Haywood (Joint Chief Executive), J Scott (Joint Chief Executive), D Macnab (Head of Leisure Services), I Willett (Head of Research and Democratic Services), S G Hill (Senior Democratic Services Officer) and G Woodhall (Democratic Services Assistant)

104. COUNCILLOR J P GILLIHAM

The Chairman stated that it was his sad duty to inform the Council of the death of the Vice-Chairman, Councillor J P Gilliam, who had passed away over the weekend. All present stood for a minute's silence in tribute to the memory of Councillor Gilliam, whom the Chairman stated would be much missed by fellow members, officers and the residents of Chigwell. The Chairman informed members of the Council of the arrangements that had been made for the funeral, which would take place at St Mary's Church in Chigwell on Friday 22 April 2005 at 10.45 a.m. The reception following the service would be held at Chigwell Golf Club.

Following the Chairman's announcement, Councillor Mrs D Collins on behalf of the Conservative Group, Councillor M Heavens on behalf of the Liberal Democrats group, Councillor J Knapman on behalf of the Independent Group and Chigwell Parish Council, Councillor Mrs J Davis on behalf of the Labour Group, and Councillor K Faulkner on behalf of the Loughton Residents Association all paid tribute to Councillor J Gilliam.

RESOLVED:

That the Council's sincerest condolences be expressed to Mrs M Gilliam and her family.

105. MINUTES

RESOLVED:

That the minutes of the Council meetings held on 15 February 2005 and 8 March 2005 be taken as read and signed by the Chairman as a correct record.

106. DECLARATIONS OF INTEREST

(a) Pursuant to the Council's Code of Member Conduct, Councillor K Wright declared a personal interest in item (5)(e) (Alternative Management of the Council's Leisure Facilities) of the agenda, by virtue of being the Parish Council's representative on the Ongar Leisure Centre Liaison Group. The Councillor had determined that his interest was not prejudicial and would remain in the meeting for the consideration of the item.

(b) Pursuant to the Council's Code of Member Conduct, Councillor Mrs J Davis declared personal interests in items (8)(b)(i) and (8)(b)(ii) (Questions by Members – To any Member of the Cabinet) of the agenda, by virtue of her son currently residing in Stonnards Hill. The councillor had determined that her interests were not prejudicial and would remain in the meeting for the consideration of the items.

(c) Pursuant to the Council's Code of Member Conduct, Councillor P Gode declared a personal interest in item 5(c) (Calendar of Council Meetings – 2005/06 Municipal Year) of the agenda, by virtue of being the Chairman of the Board of Governors of Shelley County Primary School, which is the current venue for Area Plans Sub-Committee 'C'. The Councillor had determined that his interest was prejudicial and would leave the meeting for the consideration of the item.

(d) Pursuant to the Council's Code of Officer Conduct, the Head of Research and Democratic Services declared a personal interest in item (10) (Appointment of Electoral Registration Officer and Returning Officer) of the agenda, by virtue of being the direct subject of the report. The officer had determined that his interest was prejudicial and would leave the meeting for the consideration of the item.

107. CHAIRMAN'S ANNOUNCEMENTS

(a) Flowers

The Chairman announced that the flowers from tonight's meeting would be sent to Mrs Gilliam with the Council's sincerest condolences.

(b) Chairman's Charity Abseil

The Chairman informed the Council that this event would take place on Sunday 1 May 2005 at Church Langley Water Tower, and urged members to support the participants.

(c) Chairman's Charity Walk

The Chairman invited all members to take part in this event, which would be held on Sunday 8 May 2005, starting from the Chairman's house in Matching. Members were informed that coffee would be served at 10.30 a.m. before setting off for the walk at 11.00 a.m. All participants would be provided with a Ploughman's Lunch upon completion of the walk.

108. PUBLIC QUESTIONS (IF ANY)

No public questions had been received for consideration at the meeting.

109. REPORTS OF THE CABINET**(a) Supplementary Estimates – 2005/06**

(Mover: Councillor J Knapman – Portfolio Holder for Finance & Performance Management)

The Portfolio Holder for Finance and Performance Management presented a report regarding the Supplementary Estimates for 2005/06 that were agreed by the Cabinet at its last meeting on 14 March 2005.

Report as first moved **ADOPTED**.

RESOLVED:

- (1) That, in order to provide an enhanced Street and Grounds Cleansing Service for the Ninefields Estate in Waltham Abbey, a supplementary estimate of £20,800 from the Housing Revenue Account be approved;
- (2) That a supplementary CSB estimate of £15,000 be approved for the first year of a five-year programme of preventative and routine maintenance, together with breakdown cover for the Council's High Voltage Distribution Network at North Weald Airfield; and
- (3) That CSB growth of £10,000, adjusted as appropriate by trade indices, be approved for 2006/07 to enable the undertaking of a further four years of a five-year maintenance programme for the High Voltage Distribution Network at North Weald Airfield.

(b) Capital Programme – Loughton Town Centre Enhancement Phase II

(Mover: Councillor J Knapman – Portfolio Holder for Finance and Performance Management)

The Portfolio Holder for Finance and Performance Management presented a report to the Council regarding the Capital Programme for Phase II of the Loughton Town Centre Enhancement Scheme. The Council were informed that the cost for Phase II of the project had risen from £836,000 to £1.35million, mainly due to the work required by statutory undertakers to divert certain underground utilities. The Portfolio Holder stated that the overall cost of the project would be reduced if Phase II were commenced immediately following the completion of Phase I, and would reiterate the initial commitment made by the Council to the local community to undertake improvements to Loughton High Road.

Report as first moved **ADOPTED**.

RESOLVED:

That the Capital provision for Phase II of the Loughton High Road Town Centre Enhancement Scheme be increased from £836,000 to £1.35million.

(c) Calendar of Council Meetings – 2005/06 Municipal Year

(Mover: Councillor S Barnes – People First Portfolio Holder)

The Council received a report from the People First Portfolio Holder concerning the Calendar of Council Meetings for the 2005/06 Municipal Year. The report also contained recommendations that meetings of both Area Plans Sub-Committees 'C' and 'D' be moved back to the Civic Offices from June 2005.

Report as first moved **ADOPTED**.

RESOLVED:

- (1) That, as set out in Appendix 1, the Calendar of Meetings for the period May 2005 to May 2006 be adopted;
- (2) That, subject to the search for alternative venues in Waltham Abbey, meetings of Area Plans Sub-Committee 'D' be moved to the Civic Offices with effect from June 2005; and
- (3) That meetings of Area Plans Sub-Committee 'C' be moved to the Civic Offices with effect from June 2005.

(d) Paynes Lane, Nazeing – Traveller Site

(Mover: Councillor R Glozier – Portfolio Holder for Planning and Economic Development)

The Portfolio Holder for Planning and Economic Development presented the Cabinet with a report regarding the Traveller site at Paynes Lane in Nazeing. It was highlighted to the Council that following the decision to clear the site at the Cabinet meeting held on 14 March 2005, the Portfolio Holder had decided to withdraw the proposals for the time being to permit further discussion before a final decision was taken.

Report as first moved **ADOPTED**.

RESOLVED:

That the decision of the Portfolio Holder for Planning and Economic Development to defer submission of the Cabinet's recommendation on the site be noted.

(e) Alternative Management of the Council's Leisure Facilities

(Mover: Councillor C Whitbread – Leisure Portfolio Holder)

The Leisure Portfolio Holder placed before the Council a report concerning the Alternative Management Options for the Council's Leisure Facilities. At its meeting held on 15 February 2005, the Council considered an earlier report upon the subject and referred the matter back to the Cabinet for further consideration. This the Cabinet did at its meeting held on 14 March 2005, and reaffirmed its earlier recommendation to enter into negotiations with Sports and Leisure Management Limited as the Council's preferred bidder on the basis of a seven-year contract, and a further report be submitted to the Cabinet on the outcome of those negotiations.

First amendment moved by Councillor K Faulkner and seconded by Councillor A Lee.

“That recommendation (1) be amended by the addition of “That subject to Sports and Leisure Management Limited accepting full liability for the payment of any National Non-Domestic Rate charges at no extra cost to the Council, negotiations be entered into with the company as the Council’s preferred bidder for the alternative management of the Council’s leisure Facilities, on the basis of a seven-year contract; and”, recommendation (2) to remain unchanged.”

Lost

Second amendment moved by Councillor M Heavens and seconded by Councillor D Jacobs.

“That a new recommendation (2) be added which reads, “That, to safeguard against the possible failure of the negotiations with SLM and still achieve the cost savings required, the Portfolio holder carries out a re-examination of alternative management by an in-house charitable trust.” The current recommendation (2) to become recommendation (3) and be amended to read “That further reports be submitted to the Cabinet on the outcome of the negotiations (1) and the re-examination (2) to enable the detailed arrangements to be agreed.””

Lost

Third amendment moved by Councillor M Cohen and seconded by Councillor S Barnes.

“That the final word of recommendation (2) be amended from “...agreed” to “...considered”.”

Carried

On requisition of five members under paragraph 15.4 of the Council Procedure Rules, a recorded vote was taken on the substantive recommendations and there voted:

For the amended motion: (28) – namely: Councillors D Bateman, M Colling, Mrs D Collins, D Demetriou, R D’Souza, T Farr, Mrs R Gadsby, R Glozier, A Green, R Haines, J Hart, J Knapman, Ms J Lea, Mrs M McEwen, L McKnight, P McMillan, S Metcalfe, R Morgan, Mrs S Perry, Mrs P Richardson, T Richardson, B Sandler, Mrs M Sartin, Mrs P Smith, D Spinks, D Stallan, Ms S-A Stavrou, C Whitbread.

Against the amended motion: (20) – namely: Councillors S Barnes, Mrs P Brooks, M Cohen, Mrs J Davis, K Faulkner, P Gode, R Goold, Mrs A Haigh, M Heavens, D Jacobs, D Kelly, A Lee, F Maclaine, J Markham, S Murray, Mrs C Pond, Mrs K Rush, Mrs J H Whitehouse, M Woollard, K Wright.

Motion as amended **ADOPTED.**

RESOLVED:

(1) That negotiations be entered into with Sports and Leisure Management Limited as the Council’s preferred bidder for the alternative management of the Council’s Leisure Facilities, on the basis of a seven-year contract; and

(2) That a further report be submitted to the Cabinet on the outcome of the negotiations to enable the detailed arrangements to be considered.

110. MOTIONS**(a) Unauthorised Gypsy and Traveller Encampments**

The Council considered the following motion moved by Councillor Mrs D Collins and seconded by Mrs P Smith.

“That this Council recognises:

- (a) harmonious relationships exist between many settled gypsy sites in Essex and their neighbours;
- (b) the law-abiding traveller and gypsy communities within the County are part of our heritage; and
- (c) the provision of legally regulated sites for these communities should continue;

and calls on the Government to:

- (a) prevent human rights legislation from frustrating planning laws;
- (b) strengthen the powers of local authorities to prevent abuse of the law by the process of seeking retrospective planning permission;
- (c) create a criminal offence of “aggravated trespass” to cover large unauthorised encampments; and
- (d) give stronger guidance and support to the Police and local authorities on law enforcement in such cases.”

Motion as first moved **ADOPTED**.

RESOLVED:

- (1) That this Council recognises:
 - (a) harmonious relationships exist between many settled gypsy sites in Essex and their neighbours;
 - (b) the law-abiding traveller and gypsy communities within the County are part of our heritage; and
 - (c) the provision of legally regulated sites for these communities should continue;
- (2) And calls on the Government to:
 - (a) prevent human rights legislation from frustrating planning laws;
 - (b) strengthen the powers of local authorities to prevent abuse of the law by the process of seeking retrospective planning permission;
 - (c) create a criminal offence of “aggravated trespass” to cover large unauthorised encampments;

- (d) give stronger guidance and support to the Police and local authorities on law enforcement in such cases.

111. OVERVIEW AND SCRUTINY COMMITTEE REVIEW PANEL - REPORT ON CONSTITUTION CHANGES

The Chairman of the Overview and Scrutiny Review Panel presented a report to the Council regarding the proposed revisions to the Constitution required to facilitate the new arrangements for Overview and Scrutiny previously agreed by the Council. The Council was reminded that it had previously agreed a series of principles for the new Overview and Scrutiny arrangements, this report was concerned with the changes necessary to the Council's Constitution to ensure that the Council had a set of operational rules for the system to operate. The principal focus had been the Overview and Scrutiny Operational Rules, and the allied protocol on the reporting process from Overview and Scrutiny to the Cabinet, including Call-In arrangements.

The Chairman of the Overview and Scrutiny Review Panel further explained that, in order to raise the profile of Overview and Scrutiny within the Council, a new logo had designed and agreed by the Panel, which had now begun to appear on the agendas. The Review Panel hoped that the Council would embrace the new system wholeheartedly and saw it as a vehicle to further develop the District.

The Chairman thanked Councillor Stallan and the Panel for all their hard work undertaken during the course of the Overview and Scrutiny Review.

RESOLVED:

- (1) That the revised Overview and Scrutiny Procedure Rules be adopted; and
- (2) That, to reflect the proposed changes, the consequential and clerical amendments to the Council's Constitution be made by the Head of Research and Democratic Services.

112. ANNUAL REPORT OF OVERVIEW AND SCRUTINY

The Chairman of the Overview and Scrutiny Coordinating Group presented a report upon the activities of the Overview and Scrutiny function during the past municipal year. The implications of Anti-Social Behaviour Orders for the Council and the status of Ongar Fire Station were the main issues considered by Overview and Scrutiny Committee (1) this past year. Highlights for Overview and Scrutiny Committee (2) were the issues of the Waste Management Strategy and liaison with London Underground Ltd, whilst Overview and Scrutiny Committee (3) dealt with the implications for the Council of the Licensing Act 2003 along with the review of the Council's Overview and Scrutiny structure. In conclusion, the Chairman of the Overview and Scrutiny Coordinating Group thanked Councillor Stallan for the work performed on the Overview and Scrutiny Review, and the officers that had supported Overview and Scrutiny during the past year.

RESOLVED:

That the work undertaken by Overview and Scrutiny during the past municipal year be noted.

113. QUESTIONS BY MEMBERS

(a) Garden Waste Collection Service**By Councillor S Murray to Councillor D Jacobs, Portfolio Holder for Environmental Protection**

“Would the Portfolio Holder agree that Easter is an obvious time for the first garden work to be undertaken by local residents and would he therefore please explain:

(a) why no free bags for garden refuse were circulated to local households in Loughton Roding Ward prior to the Easter weekend; and

(b) why the white bags were available for purchase at sale points in Loughton resulting in residents being either unable to recycle their cuttings or forced to purchase their white bags from commercial outlets?”

Response by Councillor D Jacobs, Portfolio Holder for Environmental Protection

“The most recent calendar provided to residents informed them that the garden waste collection service would not commence until April/May this year. A start date cannot be set until the special bio-degradable bags have been ordered, delivered to the Council and then distributed to residents. This could not be achieved ahead of the Easter weekend, which this year was particularly early in the year. A new calendar is in the process of being printed.

If residents wished to recycle their garden waste, the facilities at the County Civic Amenity sites were available over the holiday period. It is important that residents read and keep available their recycling calendars in order to avoid any confusion over collection dates, especially around holiday periods. Information is also available in local newspapers and on the Council’s website. The garden waste service is due to re-commence on 1 May 2005 and, I am pleased to announce, will be extended to cover all parts of the District. Furthermore, as part of the changes to the waste management arrangements being introduced later this year, it is intended to extend the service to operate throughout the year.

The garden waste bags currently in retail outlets are those remaining from last year’s stock. New stocks will be available shortly.”

(b) Stonards Hill and Alderton Way Traffic Scheme Petition**By Councillor S Murray to Councillor D Spinks, Portfolio Holder for Civil Engineering and Maintenance**

“Is the Portfolio Holder aware that in August 2004, a petition was received by the Council signed by 53 residents in Roding Road, Loughton (representing almost 100% of the affected residents) expressing concerns regarding environmental health issues and the effect of the Stonards Hill and Alderton Way Traffic Scheme and would he further state:

(a) why there has been no satisfactory response from him;

(b) why there has been no discussion at member level;

(c) whether he is prepared to meet a delegation of petitioners in order to discuss these issues;

- (d) when such a meeting would be likely to take place;
- (e) when there would be an opportunity for member discussion;

and agree the lack of satisfactory response could be interpreted as a failure by the Council to take this petition seriously?"

Response by Councillor D Spinks, Portfolio Holder for Civil Engineering and Maintenance

"I took the petition very seriously and discussed the options available with officers. I concluded that there was no action available other than to effectively reverse the earlier scheme, which was introduced in 2000 to prevent rat running in Alderton Way and Stonards Hill following the signalisation of the Roding Road/Oakwood Hill junction. Given the local pressure to introduce these changes at the time, I was unwilling to consider this option. I recognise that traffic volumes have increased, but Roding Road is the road which traffic should use, although I know that Councillor Murray disagrees, not Alderton Way or Stonards Hill. Furthermore, given the resources available to the Council, and the agreed programme of work already being followed by officers, there was no reasonable likelihood that any changes to the present arrangements could be considered or accommodated.

As Portfolio Holder, I am entitled to take a view as to how petitions are to be dealt with. In this case, I took the view that there was no action I could realistically take and, therefore, there was no reason to meet residents or to refer the matter to Cabinet. The local petitioners were informed by letter of my decision, and the reasons for it.

On the basis that nothing has happened in the intervening period, I see no reason to alter my original judgement and decision.

I take my job very seriously, do it by the book, and I object to the last paragraph in the question."

For the benefit of the Council, Councillor Murray clarified that he had not expressed a personal view on the merits of the petition.

114. REVIEW OF OFFICER DELEGATIONS

The Head of Research and Democratic Services presented a report to the Council regarding the recent review of the Schedule of Officer Delegations. It was explained that the main purpose of the review had been to update the Schedule and not review the actual delegations themselves. Thus, the alterations have concerned: new officer delegations; changes in personnel and post numbers where specific named delegations were involved; the removal of delegations under legislation that was no longer in force; and the removal of delegations that reflected Council policies which had been rescinded or amended.

The Head of Research and Democratic Services drew the attention of the Council to the fact that delegation H14 to the Head of Finance in respect of Housing Benefits was now illegal and would be removed from the final schedule if approved at the meeting. The revised Schedule had been circulated in the Members' Bulletin but no comments had been forthcoming. If approved then the delegations would be published in the Constitution.

RESOLVED:

- (1) That, excluding delegation H14, the revised Schedule of Officer Delegations be approved; and
- (2) That the revised Schedule of Officer Delegations be published in the Council's Constitution.

115. APPOINTMENT OF ELECTORAL REGISTRATION OFFICER AND RETURNING OFFICER (COUNCIL MINUTES 71 - 14.12.04, 75 - 14.12.04 AND 87 - 15.2.05)

The Joint Chief Executive (Resources) presented a report to the Council regarding the appointment of an Electoral Registration Officer and Returning Officer. Since the Council approved the appointment of the Head of Research and Democratic Services as Registration and Returning Officer until April 2008, a further review was carried out to ensure that the necessary authorities were robust enough to withstand challenge, and consolidated into a single resolution. The Joint Chief Executive (Resources) clarified for the Council that the insurance excess would be approximately £5,000, and would be covered by other insurances taken out by the Council.

RESOLVED:

- (1) That, in terms of the Representation of the People Act 1983 and all related legislation, and with effect from 19 April 2005, Mr Ian Willett, the Council's Head of Research and Democratic Services, be appointed as Electoral Registration Officer for the Council;
- (2) That, in terms of Section 41 of the Local Government Act 1972 and all related legislation, and with effect from 19 April 2005, Mr Ian Willett be appointed as Returning Officer for the Council, with authority to act in that capacity for elections to the Council and all or any Parish and Town Councils within the Council area;
- (3) That the Council Electoral Registration Officer be also appointed or authorised to act in respect of all related electoral, poll or referendum duties, including in relation to County Council elections, elections to the European Parliament, and for national and regional polls or referenda;
- (4) That, in relation to the duties of Returning Officer or any other electoral, referendum or polling duties arising from such appointment, the Returning Officer shall be entitled to be remunerated in accordance with the scale of fees approved by the Council for local elections, or the relevant scale of fees prescribed by a Fees Order in respect of national, regional or European Parliament elections, polls or referenda;
- (5) That in all case where it is a legal requirement or normal practice to do so, fees paid to the Returning Officer shall be superannuable, and the Council shall pay the appropriate employer's contribution to the superannuation fund, recovering such employer's contributions from Central Government or other local authorities or agencies where this can be done;
- (6) That, in relation to the conduct of local authority elections and polls, and elections to the United Kingdom Parliament, and all other electoral duties where the Council is entitled by law to do so, the Council shall take out and maintain in force insurance indemnifying the Council and the Returning Officer against legal expenses reasonably incurred in connection with the

defence of any proceedings brought against the Council or the Returning Officer and/or the cost of holding another election in the event of the original election being declared invalid (providing that such proceedings or invalidation are the result of the accidental contravention of the Representation of the Peoples Acts or other legislation governing the electoral process, or accidental breach of any ministerial or other duty by the Returning Officer or any other person employed by or officially acting for him in connection with the election or poll); and

(7) That, such insurance carrying an 'excess' clause by which an initial portion of risk is not insured, the Council, through its internal insurance fund or otherwise, will indemnify the Returning Officer up to the value of such excess.

116. REPRESENTATION ON OUTSIDE ORGANISATIONS

(a) Essex Development Agency Limited

The Leader of the Council presented a report regarding representation for the Council on the Essex Development Agency Limited. The Cabinet had recently decided to join the Agency as an ordinary member, and the Council was asked to confirm the Cabinet's preferred representative.

RESOLVED:

That the Portfolio Holder for Planning and Economic Development and/or the Head of Service be confirmed as the Council's representative on the Essex Development Agency Limited.

(b) Essex Prosperity Forum (and West Essex Sub-Group)

The Leader of the Council presented a report regarding representation for the Council on the Essex Prosperity Forum (and West Essex Sub-Group). The Cabinet had recently decided to join the Forum, and the Council was asked to confirm the Cabinet's preferred representative.

RESOLVED:

That the Portfolio Holder for Planning and Economic Development be confirmed as the Council's representative on the Essex Prosperity Forum (and West Essex Sub Group).

CHAIRMAN

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APPENDIX 1

Calendar of meetings May 2005 – May 2006

| Meeting Type | Dates for Bookings | Room (s) Required | Times |
|-----------------------------|--|-------------------------------------|--------------------------------|
| Council | 19 May 2005 (annual meeting) 28 July 2005 (Thurs) 27 September 2005 13 December 2005 21 February 2006 23 February 2006 (Prov) 24 April 2006 (Mon) 18 May 2006 (annual meeting) | Committee Room (1) Chamber | 18.30 – 19.30 19.30 – 23.00 |
| Cabinet | 6 June 2005 11 July 2005 5 September 2005 10 October 2005 14 November 2005 19 December 2005 6 February 2006 6 March 2006 10 April 2006 | Chamber | 19.00 – 23.00 |
| Housing Appeals Panel | 23 June 2005 14 July 2005 25 August 2005 22 September 2005 20 October 2005 24 November 2005 22 December 2005 19 January 2006 16 February 2006 23 March 2006 20 April 2006 | Committee Room (1) | 16.00 – 20.00 |
| Area Plans Subcommittee 'A' | 15 June 2005 13 July 2005 10 August 2005 7 September 2005 5 October 2005 2 November 2005 30 November 2005 4 January 2006 1 February 2006 1 March 2006 29 March 2006 26 April 2006 | Roding Valley High School, Loughton | 18.30 – 19.30 19.30 – 23.00 |

| Meeting Type | Dates for Bookings | Room (s) Required | Times |
|------------------------------------|--|--|--------------------------------|
| Area Plans Subcommittee 'B' | 22 June 2005 20 July 2005 17 August 2005 14 September 2005 12 October 2005 9 November 2005 7 December 2005 11 January 2006 8 February 2006 8 March 2006 5 April 2006 | Committee Room (1) Chamber | 18.30 – 19.30 19.30 – 23.00 |
| Area Plans Subcommittee 'C' | 1 June 2005 29 June 2005 27 July 2005 24 August 2005 21 September 2005 19 October 2005 16 November 2005 14 December 2005 18 January 2006 15 February 2006 15 March 2006 12 April 2006 | Committee Room (1) Chamber | 18.30 – 19.30 19.30 – 23.00 |
| Area Plans Subcommittee 'D' | 8 June 2005 6 July 2005 3 August 2005 31 August 2005 28 September 2005 26 October 2005 23 November 2005 21 December 2005 25 January 2006 22 February 2006 22 March 2006 19 April 2006 | Committee Room (1) Chamber | 18.30 – 19.30 19.30 – 23.00 |
| Joint Consultative Committee | 21 July 2005 15 September 2005 26 January 2006 13 April 2006 | Committee Room (1) Committee Room (2) | 18.30 – 22.00 18.30- 19.30 |
| District Development Control | 5 July 2005 6 September 2005 1 November 2005 17 January 2006 7 March 2006 27 April 2006 | Committee Room (1) Chamber | 19.00 – 19.30 19.30 – 23.00 |

| Meeting Type | Dates for Bookings | Room (s) Required | Times |
|---|--|--|------------------------------------|
| Overview and Scrutiny Co-ordinating Committee | 9 June 2005 7 July 2005 1 September 2005 6 October 2005 10 November 2005 8 December 2005 2 February 2006 2 March 2006 16 March 2006 6 April 2006 | Council Chamber Both CR1 & 2 – Use of Committee Rooms depends upon security measures being implemented. | 19.30 – 23.00 19.30 – 23.00 |
| Licensing Panel | 2 June 2005 7 July 2005 4 August 2005 8 September 2005 13 October 2005 3 November 2005 8 December 2005 12 January 2006 9 February 2006 9 March 2006 6 April 2006 | Chamber – Committee Rooms could be used | 10.00 - 17.00 |
| Standards Committee | 26 July 2005 18 October 2005 14 February 2006 11 April 2006 | Committee Room (1) | 19.30 – 22.00 |
| Complaints Panel | To be arranged as and when required | Committee Room (1) | 16.30 – 22.00 |
| Finance Committee | 18 July 2005 12 September 2005 7 November 2005 12 December 2005 31 January 2006 18 April 2006 | Committee Room (1) | 19.00 – 22.00 |

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